



School Consolidation Advisory Committee – Member Recruitment Packet

The Berryessa Union School District (BUSD) is looking at how to effectively utilize the District's facilities in light of declining enrollment while growing our students learning environments and opportunities. Accordingly, BUSD is currently forming a School Consolidation Advisory Committee (Committee). If you would like to participate and are qualified, we invite you to apply to be a member of the Committee.

Purpose of the School Consolidation Advisory Committee

The purpose of the Committee is to review and analyze the school sites within the District and determine which might be closed and/or consolidated as it will not be needed for school purposes. The Committee will then present a report to the Board of Trustees (Board) recommending school sites for school closure and/or consolidation. This is an important task and the District is looking for highly-qualified, capable, and committed individuals to be members of the Committee.

The School Consolidation Advisory Committee will be comprised of approximately 20 - 25 members in an effort to include a broad cross-section of community members who have an interest in and may be affected by school closures.

At a minimum, the Committee must contain persons who can be representative of each of the following:

- a. The ethnic, age group and socioeconomic composition of the district;
- b. The business community, such as store owners, managers, or supervisors;
- c. Landowners or renters, with preference to be given to representatives of neighborhood associations;
- d. District Staff;
- e. Administrators;
- f. Parents of Students;
- g. Persons with expertise in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

Committee Meetings & Timeline

All Committee meetings, proceedings, and deliberations will be open to the public. Meetings have been scheduled from 6:00-8:00 p.m. at the District Office in the Board Room (981 Ridder Park Drive, San Jose, CA 95131) as follows:

- April 25, 2024 - First meeting (organizational meeting)
- May 9, 2024 - Second meeting
- June 13, 2024 - Third meeting
- June 27, 2024 - Fourth meeting
- August 15, 2024 – Fifth meeting
- September 5, 2024 – Sixth meeting
- October 3, 2024 - Final meeting
- October 17, 2024 – Alternate date meeting (if necessary)

It is expected that the Committee will be in place by April 17, 2024 and will complete its work by November 2024.

It is anticipated that the Committee's report will be provided to the Board at its October 16, 2024 meeting. Subsequently, it is anticipated that a corresponding agenda item will be presented to the Board on November 13, 2024 for consideration.

Committee Membership Recruitment and Application

Members of the Committee serve only on a voluntary basis.

This recruitment packet includes the application for serving on the BUSD School Consolidation Advisory Committee.

Application submittal deadline: Monday, April 15, 2024, 4:30 p.m.

Applications are to be submitted to: Kevin Franklin at kfranklin@busd.net

District Administration will submit committee membership recommendations to the Board for approval on April 17, 2024.

For questions, please contact either Kevin Franklin, Assistant Superintendent of Business Services, kfranklin@busd.net or 408-923-1860 or Margot Sandoval, Administrative Assistant, msandoval@busd.net or 408-923-1860.

**BERRYESSA UNION SCHOOL DISTRICT
School Consolidation Advisory Committee**

Application

Please Print

1. Full Name _____

2. Home Address _____

3. Mailing Address (if different) _____

4. E-Mail Address _____

5. Home Phone (w/ Area Code) _____

6. Cell Phone (w/ Area Code) _____

7. Category under which you are eligible to apply (**check all categories that apply**)

☐

Business community member, such as store owner, manager or supervisor.
Name of business organization you are active in:

☐

Landowner or renter, with preference given to representatives of neighborhood
associations. Name of neighborhood association, if any, you are active in:

☐

District Staff
Position and Work Location:

☐

Parent /guardian of at least one child currently enrolled in a school in the district.
Name of your child(ren), grade level(s) and school(s) he/she is enrolled in:

- ☐ Person with expertise in environmental impact, legal contracts, building codes and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

Describe your area of expertise:

- ☐ Other (please describe):

8. The Committee should represent the ethnic, age group, and socioeconomic composition of the District. If you choose to do so, please explain how you would contribute to the diversity of the Committee.

9. Please indicate below why you are interested in serving on the BUSD School Consolidation Advisory Committee and why you would be a good representative. Attach additional page if needed.

10. Are you available to attend every meeting (see meeting dates in the recruitment packet)? Yes or No
(If no, list the meeting(s) that you will not be able to attend:

Application Process

Completed applications must be received by no later than 4:30 p.m. on April 15, 2024 to kfranklin@busd.net.

Mail or Deliver to: Berryessa Union School District
School Consolidation Advisory Committee
c/o Kevin Franklin
981 Ridder Park Drive
San Jose, CA 95131

The District anticipates that there will be a significant number of applications and the final selection will be determined in adherence to the goal of forming a Committee that is representative of a variety of stakeholders throughout the District.

If you are selected to serve on this committee, you will be notified no later than Friday, April 19, 2024, with the first meeting scheduled to occur on Thursday, April 25, 2024 from 6:00pm - 8:00pm.